## Eviction Prevention: Loans and Grants with Client Contact Information

Loans and Grants including Contact Information for Clients

| with Loan Status and Sum of Payments |                           |  |  |  |  |  |
|--------------------------------------|---------------------------|--|--|--|--|--|
| ClientID                             | Loan ID                   |  |  |  |  |  |
| Last Name                            | First Name                |  |  |  |  |  |
| Street & Apt # or PO Box             |                           |  |  |  |  |  |
|                                      |                           |  |  |  |  |  |
| City                                 | State ZIP                 |  |  |  |  |  |
|                                      |                           |  |  |  |  |  |
| Email                                |                           |  |  |  |  |  |
|                                      |                           |  |  |  |  |  |
| Home Phone                           | Cell Phone                |  |  |  |  |  |
|                                      |                           |  |  |  |  |  |
| Loan/Grant Date Greater Than         | Loan/Grant Date Less Than |  |  |  |  |  |
|                                      |                           |  |  |  |  |  |
| Loan/Grant Status                    |                           |  |  |  |  |  |
| ○ Defaulted ○ Paid ○ Active          |                           |  |  |  |  |  |
| TBFProgram                           | TBFW                      |  |  |  |  |  |
| Si                                   | EARCH                     |  |  |  |  |  |

The Search Form has no required fields. You can enter a specific ClientID or LoanID or leave blank. Last and First Names can be partial or blank or entered in full.

You could enter ONLY a city to find, for example, all loans and grants to Yonkers. City, State, Zip can be blank.

For dates, enter a range or either a starting or ending date, or leave blank to find ALL loans/grants that meet other criteria, such as city or name. Finally, choose Loan/Grant status as Defaulted, Paid, or still Active, or leave blank. ALL grants are automatically given a status of PAID. If you want only GRANTS, you can enter "G" in the Client ID field.

## Example:

In the following example, we will specify that we want a report showing ALL loans that are still ACTIVE given to clients from New Rochelle, NY beginning on January 1, 2019. We do not specify any name or address or any Client or Loan ID. The Westhester Program is embedded in the link to this report.

| City                         | State ZIP                 |
|------------------------------|---------------------------|
| New Rochelle                 |                           |
| Email                        |                           |
|                              |                           |
| Home Phone                   | Cell Phone                |
|                              |                           |
| Loan/Grant Date Greater Than | Loan/Grant Date Less Than |
| 01/01/2019                   |                           |
| Loan/Grant Status            |                           |

The results have been edited to remove identifying client name and address: and the spreadsheet has been divided into two sections to fit on this page.

## **RESULTS:**

TBFProgram

| А        | В       | С         | D          | Е      | F           | G     | Н     | 1       | J             | K          |
|----------|---------|-----------|------------|--------|-------------|-------|-------|---------|---------------|------------|
| ClientID | Loan ID | Last Name | First Name | Street | City        | State | ZIP   | Email   | Home<br>Phone | Cell Phone |
| W7185    |         |           |            |        |             |       |       |         |               |            |
|          | W7185L1 | Bannister | Bannister  | Bannis | New Rochell | NY    | 10801 | Bannist | Bannister     |            |
| W7199    |         |           |            |        |             |       |       |         |               |            |
|          | W7199L1 | Bannister | Bannister  | Bannis | New Rochell | NY    | 10801 | Bannist | Bannister     |            |
|          |         |           |            |        |             |       |       |         |               |            |

TBFW

| L    | М         | Ν                       | 0      | Р               | Q                  | R              |
|------|-----------|-------------------------|--------|-----------------|--------------------|----------------|
| Туре | Loan Date | Loan<br>Amount          | Status | Loan Balance    | Sum of<br>Payments | Most<br>Recent |
| L1   | 8/31/2020 | \$1,800.00              | Α      | \$1,580.00      | \$220.00           | 11/23/2021     |
| L1   | 9/15/2020 | \$1,280.00              | A      | \$820.00        | \$460.00           | 9/12/2023      |
|      | 0/10/2020 | <i><b>ψ</b>1,200.00</i> | ~      | <b>Q</b> 020.00 | <b>\$</b> 400.00   | 0/12/2020      |